

## FOR OFFICE USE ONLY

Application No

Fees

Ref No

# Application Form for Master by Research/Ed.D/PhD Programme of The University of Nottingham Ningbo China

**Please complete all questions and return the completed form along with other scanned supporting documents to** [**PHDAdmissions@nottingham.edu.cn**](mailto:PHDAdmissions@nottingham.edu.cn)**.**

**Two references must be emailed to the above email address directly by the referees.**

1. POSTGRADUATE DEGREE/COURSE

PLEASE STATE QUALIFICATION AND SCHOOL FOR WHICH YOU ARE APPLYING:

1. RESEARCH DEGREE (eg PhD, Ed.D or Master by Research).

Choose an item.

1. IN WHICH SCHOOL OF THE UNIVERSITY DO YOU INTEND TO STUDY?

Choose an item.

1. HAVE YOU APPLEID FOR ANY UNNC PHD PROGRAMME BEFORE? Yes  No

If yes, please specify the programme and the year you applied for:

1. FULL-TIME  PART-TIME
2. PROPOSED Entry OF ADMISSION March  June  September  December
3. TITLE (Mr/Mrs/Miss/Ms/Dr)
4. SURNAME/FAMILY NAME
5. FIRST NAMES
6. DATE OF BIRTH (dd/mm/yy)
7. GENDER Male  Female
8. MARITAL STATUS Single  Married
9. ARE YOU CURRENTLY WORKING AT UNNC? Yes  No

*If yes, please attach approval of study in writing from your line manager and HR Office, otherwise your application won’t be considered.*

1. CORRESPONDENCE ADDRESS:

*Please note: this is the address to which the University will send all correspondence regarding your application. If the address is within mainland China, please provide it in Chinese characters.*

POSTCODE

FROM (dd/mm/yy) TO

TELEPHONE NUMBER

MOBILE NUMBER E-MAIL ADDRESS

1. PERMANENT HOME ADDRESS (if different from address given above)

POSTCODE

FROM (dd/mm/yy) TO

TELEPHONE NUMBER

MOBILE NUMBER E-MAIL ADDRESS

1. NATIONALITY
2. COUNTRY OF PERMANENT RESIDENCE
3. HOW DO YOU INTEND TO FINANCE YOUR STUDIES? (For scholarship details, please refer to the Graduate School website: <http://www.nottingham.edu.cn/en/graduateschool/phd-scholarships/phd-scholarships.aspx> )
   * Self-funding
   * UNNC Alumni Scholarship (applicable to UNNC, UNUK, UNMC alumnus) YES  NO
   * UNNC Family Scholarship (Please provide demonstrable proof of familial connection.)

YES  NO

* + Do you want to apply for a UNNC PhD scholarship? (UNNC PhD scholarship is only applicable to full-time applicants.) YES  NO 
    - If yes, please specify reference code (Only ONE code is allowed):

* + - If your UNNC PhD scholarship application is not successful, do you consider self-funding?

YES  NO

* + Other funding source

1. ACADEMIC HISTORY

Higher education institutions attended and qualifications obtained or entered for (you must supply full dates). Please start with the most recent. ***All applicants should enclose official transcripts of their qualifications.***

|  |  |  |  |
| --- | --- | --- | --- |
| Name & Address of Institution | Dates of Attendance (date started and date awarded) | Qualification and class of Honours (if any) (Give Grade Point Average if applicable) or prediction of award | Principal Subject (s) taken |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Other information relevant to your academic history: | | | |

1. ENGLISH LANGUAGE QUALIFICATION(S)

Is English your first language? YES  NO

Is/was English the language of instruction for your first degree? YES  NO

If English is not your first language please provide details of your English language qualifications with results obtained and the date you took the test or will be taking the test below. ***You must provide a copy of your English Language test score report with your* *application.***

SCORE DATE OBTAINED

IELTS

TOEFL (paper version)

TOEFL (computer version)

TOEFL (IBT)

O level or GCSE

Other (please specify):

1. REFERENCES

*Please give the names of your two referees. At least one should be from an academic member of staff at the institution where you gained your most advanced qualification. You are advised to find an academic referee who will not be your potential PGR supervisor.*

**REFEREE 1 REFEREE 2**

Name Name

Position Position

Address Address

Telephone Number Telephone Number

E-mail address E-mail address

1. A Research Proposal:

*Please provide a separate and detailed Research Proposal and attach to the application form.*

1. Have you already made contact with a potential supervisor at UNNC? YES  NO

If yes, please give the name and School of the contact person at UNNC:

NAME:

SCHOOL:

1. CAREER HISTORY

*Please give details of relevant employment and/or professional experience (current first). Continue on a separate sheet or enclose a curriculum vitae if necessary.*

|  |  |  |  |
| --- | --- | --- | --- |
| Date(s)  From To | | Nature of work and position held (please specify whether post was full or part time) | Name and address of employer |
|  |  |  |  |

## DISABILITY /SPECIAL NEEDS

The University of Nottingham Ningbo China aims to provide an environment in which all of our students are able to participate fully in university life. In order to assist us provide suitable support, please indicate if you have a disability. This will not affect judgements concerning your academic suitability for a course, and will be treated confidentially.

None

You have a specific learning difficulty (for example dyslexia)

You are blind or partially sighted

You are deaf or hard of hearing

You use a wheelchair or have mobility difficulties

You have mental health difficulties

You have a disability that cannot be seen, for example, diabetes, epilepsy or a heart condition

You have two or more of the above

You have a disability, special need or medical condition that is not listed above

Further details / details about a disability not listed above:

1. DO YOU HAVE ANY CRIMINAL CONVICTIONS (excluding motoring offences for which a fine and/or 3 penalty points were imposed)

YES  NO

1. HOW DID YOU LEARN ABOUT THE UNIVERSITY OF NOTTINGHAM NINGBO CHINA AND ITS PROGRAMMES?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Education Platform** | **Social Media** | **Search Engine** | **Fair/Exhibition** | **Other** |
| FindaPhD.com   * + - * Prospects.ac.uk       * Mastersportal       * ISAS (Big Choice)       * Study link       * Education.com       * Hotcourses | Facebook  Twitter  Instagram  VK  Wechat  Weibo | Google  Baidu  Bing  Yahoo | QS Grad School Fair  IGSF China Fair  PhD Workshops  EOL Fairs | Family/friend recommendation  Agent  Career Office/Brochure  British Council |

Other (Please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. PLEASE CHECK THAT YOUR APPLICATION IS COMPLETE AND THAT YOU HAVE ENCLOSED ALL THE RELEVANT DOCUMENTS

A completed application form (all fields filled)

Copies of degree certificates for undergraduate and postgraduate studies with English translation (Xueli certificates are required too for applicants from Chinese universities)

Official transcripts with marks for all individual modules/courses from undergraduate and postgraduate studies (with official university stamp)

Two references must be emailed to[**PHDAdmissions@nottingham.edu.cn**](mailto:PHDAdmissions@nottingham.edu.cn)directly by the referees and it’s the applicant’s responsibility to notify referees in advance.

English Language test score report (IELTS/PTE academic etc.) if applicable (not required for native English speakers)

A research proposal (For Ed.D applicants, one academic writing is required instead of research proposal)

A copy of passport (international applicants) or ID card (Chinese nationals, both sides of Chinese ID cards required)

An electronic copy of passport-sized photo taken within three months of this application

A brief CV (required for Ed.D applicants only)

A Personal Statement (required for Faculty of Business applicants only)

A copy of your Masters’ dissertation, or a published paper or conference paper, or a sample of your writing work (for applicants to the School of International Studies only)

***DECLARATION***

I confirm that the information given on this form is true, complete and accurate and no information requested or other material information has been omitted. If I do not fully comply with these requirements, the University of Nottingham Ningbo China shall have the right to cancel my application and I shall have no claim against the University of Nottingham Ningbo China, or any higher education institution or college in relation thereto.

Signature Date

**Completed application form and scanned supporting documents should be emailed to** [**PHDAdmissions@nottingham.edu.cn**](mailto:PHDAdmissions@nottingham.edu.cn)